

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Description/Title of Attached Forms: PSTCF (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission is incomplete. PSTCF that was submitted to the Office of Public Records is not the final version of the document.

11/14/16
(Date)


(Signature of Traveler)

Final

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): National Cable & Telecommunications Association (NCTA)
2. Description of the trip: Travel to New York City to visit various member programmer and operator offices for facility tours and presentations by industry experts.
3. Dates of travel: Thursday, October 13, 2016--Friday, October 14, 2016
4. Place of travel: New York City, NY (NYC)
5. Name and title of Senate invitees: Attached
6. I *certify* that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

- OR -

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

- AND -

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

- AND -

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

NCTA is the sole organizer of the trip.

- 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

NCTA is the principle trade association for the cable & telecommunications industry. Attendance by

Congressional staff on this trip will further the mission of NCTA to educate staff and policymakers on

Issues most important to our membership.

Briefly describe each sponsor's prior history of sponsoring congressional trips:

NCTA has sponsored congressional trips for Members of Congress and Congressional staff to our annual

- 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

NCTA has sponsored congressional trips for Members of Congress and Congressional staff to our annual

convention (The Cable Show and INTX) since 1975. In past years, NCTA has sponsored Congressional

staff trips to NYC.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

NCTA invites speakers from various parts of the industry to provide unique insights. We also organize tours and presentations to give Congressional staff a deeper understanding of the technology and engineering required to provide quality video content and broadband service to consumers.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$385 train \$100 ground transport	\$301	\$105	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B.) Each event is being planned specifically with regard to Congressional participation

18. Reason for selecting the location of the event or trip

Many of our member companies have headquarters in New York City allowing us to visit many locations in one day and give staff a diverse experience.

19. Name and location of hotel or other lodging facility:

Le Parker Meridien, 119 W 56th St, New York, NY

20. Reason(s) for selecting hotel or other lodging facility:

This hotel offered us a block of rooms at the government rate, provided the best contract terms, and offered a convenient location that allowed for easy travel to member company offices.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging is the same as the given per diem rate. The maximum allowable per diem for meals is \$74. NCTA estimates our meal costs to be \$105, including meals on October 13 and October 14 (travel day).

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

NCTA will provide round trip business class on Amtrak.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

Staff will attend a live taping of a show. It is important for staff to see the process involved in production

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.)

Signature of Travel Sponsor: 

Name and Title: K. Dane Snowden

Name of Organization: National Cable & Telecommunications Association

Address: 25 Massachusetts Avenue NW, Suite 100, Washington, DC 20001

Telephone Number: 202-222-2314

Fax Number: 202-222-2514

E-mail Address: dsnowden@ncta.com